

December 3-4, 1932

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REGENTS MEETING

December 3, 1932

The Board of Regents met in the Office of President Clark Saturday morning, December 3, 1932 at 10 o'clock. There were present Judge Brown, Chairman, Mr. Williams, Dr. Olmsted and Mr. Ross.

On motion of Regent Williams the minutes of the September 17, 1932 meeting were approved by the following vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

President Clark read the following letter from Comptroller Gorman:

To the Hon. Board of Regents and
To Walter E. Clark, President
University of Nevada

The University Fund balances in banks on December 1, 1932 are as follows:

United Nevada Bank	\$ 18,129.41
Reno National Bank	66,471.68
Bank of Nevada S & T Co.	3,047.41
Riverside Bank	20,441.95
Balance in closed banks	\$108,090.45
First National Bank Open a/c	\$ 6,386.09
First National Bank Savings a/c	3,047.44
Cash in Office	979.60
University Revolving Fund	610.92
Balance available	\$ 11,024.05
Total	\$119,114.50

The November payroll totals \$ 34,847.70

That portion of the November payroll payable from State Funds is as follows:

University State Tax	\$ 13,681.26
A & M College	4,166.67
90,000 Acre Grant Int	495.84
Public Service Tax	1,765.00
Bureau of Mines	429.90
Total	\$ 20,538.67

In addition to this, the State Claims, exclusive of payroll, on List No. 5 of claims against the State, total \$4,305.45, making a total of \$24,844.12 to be received from the State when the December taxes are available.

As it is impossible to pay the November payroll in full with the funds available, I recommend that the \$24,844.12, when received from the State be used to pay the November payroll on the following basis:

- Pay all salaries up to \$150 in full
- Pay \$150 on all salaries between \$150 and \$300
- Pay 1/2 of all salaries over \$300

This plan will require \$25,090.70 or \$246.58 in addition to the funds received from the State. Reserve the \$11,024.05 in the First National Bank to pay December bills as presented. This will carry the University through December.

During January the following funds should be received:

1. Registration Fees	\$15,000.00
2. Mackay Funds	12,000.00
3. Experiment Station	22,500.00
4. Extension Division	23,244.98
Total	\$72,744.98

How these funds are to be used will depend upon the banking condition in the State at that time.

During November we accepted subject to the moratorium all checks presented by students in payment of their Dining Hall board bills. The checks so accepted amount to \$675.75 which we are carrying as cash item until the banks reopen.

Will the Board of Regents kindly approve the above action?

Sincerely,

/s/ C. H. Gorman
Comptroller

On motion of Mr. Ross, the Regents approved the general plan for November salary payments and also approved Mr. Gorman's action in accepting Dining Hall checks on closed Nevada banks during November. Vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

On motion of Judge Brown, List No. 5, Regents Checks Nos. 21 to 33 inclusive, for the net sum of \$32,614.77 and List No. 5 State Claims Nos. 48 to 60 inclusive, for the net sum of \$25,960.05 were approved by the following vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

President Clark read a letter from the Pacific Petroleum Company and presented the Perpetual Care agreement covering the east half of plot No. 360, Mountain View Cemetery, Masonic section, the Rosseau plot, which agreement now becomes part of the Regents' archives.

The President recommended the acceptance of the arrangement worked out by Dean Sibley and the Reno Foundry Company to the following effects:

- a. The Company to move the cupola and its equipment to their their plant.
- b. University students to have the privilege of coming with their Instructor to this plant 4 times in a College year to watch or assist in operating a foundry cupola and making iron castings.
- c. This agreement is subject to the approval of the Regents.

Mr. Williams moved the approval of the above arrangement. Vote:

Judge Brown	Aye
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Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

The President presented Governor Balzar's formal approval of the granting of pensions by the Regents to Joseph D. Layman and Edward Hancock, retired.

The President presented the offer of Mr. Layman to return to service in the University of Nevada in the Library, or elsewhere for full- or part-time, as best fits into the University plans, at no salary beyond the regular pension which he is receiving but asks if possible that he be given a heated room in which to lodge, rent-free, during his University service, which is understood as effective for a period not to exceed 2 years.

On motion of Dr. Olmsted, the Regents accepted Mr. Layman's generous offer and authorized the President to see that the rent-free lodging was tendered to Mr. Layman, in Lincoln Hall, if possible, during the continuation of this fine service by him and to express to Mr. Layman the appreciation of the Regents for his timely help. Vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

President Clark presented the following arrangement for the teaching of certain courses in the College of Agriculture, as submitted to him by Dean Stewart, with the recommendation that the arrangement be approved:

- a. That Clarence J. Thornton be employed as Instructor next semester to teach one course in Poultry Husbandry, Farm Poultry Management, at a salary of \$40 per month for 5 months and that he be allowed \$25 for transportation of his students to visit his own and other poultry ranches.

- b. That Ernest Brooks be engaged as Instructor to assist in the work in Dairy Husbandry next semester, likewise at a salary of \$40 per month for 5 months and that \$25 be allowed for transportation of dairy students. If this arrangement is approved, Mr. Brooks will assist in laboratory work and in a dairy judging course. Dean Stewart has arranged that the herd and other material of the Model Dairy will be available for this work.

Mr. Ross moved the adoption of the arrangement as outlined.

Vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye
Dr. Olmsted	Aye

President Clark recommended that Wayne Buerer be discontinued as a full-time Instructor on December 31, 1932 and, at the request of Dean Sibly, that he be employed to handle 2 courses during the coming semester for a \$250 stipend, to be paid \$50 each month for the 5 months beginning January, 1933 as part-time Assistant in Mechanical Engineering.

President Clark presented his 8th biennial (1933-34) budget to the Regents for approval, as follows:

I.

1. Net Grand Total for General and Departmental expenses for 1933-34, due to be met from the 9 cent State Tax Operating Fund Fees and Contingency Fund, after the salary cut outlined below is allowed for \$438,213.48
2. Net Grant Total for Public Service Departments, expenses for 1933-34, due to be met from 2 cent State Tax for Public Service, after salary cut outlined below is allowed for \$ 75,000.25

II.

In connection with the necessary savings to make possible balancing the budgets both for General and Departmental and for Public Service items, as summarized above, the President recommended the reduction of University staff salaries in accord with the following schedules:

1. Salaries of \$1500 or less No reduction
2. Salaries over \$1500 up to and including \$3000, excepting Dr. Wood's salary 5% reduction
3. Salaries over \$3000 up to and including \$4500 7 1/2% reduction
4. Salaries above \$4500 up to and including \$6000 10% reduction
5. The President's salary to be set at \$8500 without any added allowance

6. Staff salaries throughout the University payroll in all Departments and Divisions to be reduced in accord with the above 5 schedules, such reductions to be in effect from January 1, 1933 to and including June 30, 1934.

III.

The President estimated:

1. University receipts applicable for 1933-34 to General and Departmental items, after allowing for salary reductions, to be \$438,695.00, giving therefore a balanced budget with an apparent surplus of \$481.62.
2. University receipts from Public Service 2 cent tax rate applied to estimated net State General Property total valuation of \$287,500.00 per year as a total of \$75,000 for 1933-34, giving a balanced budget in the Public Service Division with an apparent deficit of \$8.25 for the biennium.

Following is a detailed summary of the General and Departmental Budget and the Public Service Budget for the 2 years 1933 and 1934 as presented by President Walter E. Clark and as adopted by the Board of Regents at their meeting December 3, 1932:

A. GENERAL AND DEPARTMENTAL BUDGET, UNIVERSITY OF NEVADA, FOR THE TWO YEARS 1933-1934

I. EXPENDITURES

1. Grand Total General and Departmental expenses due to be met from State Funds and Fees \$459,793.73
2. Deduct total salary cut for 18 months beginning January 1, 1933, including only reductions from salaries included in above Grant Total of
General Departmental Expenses 21,695.25
3. Net Grand Total to be met in 1933-34 on
General and Departmental Items \$438,098.48

(Note: This compares with \$532,526 as total of same items drawn for 1931-32 and that budget was drawn very economically.)

II. RECEIPTS

1. State Tax Receipts \$337,500.00

(Actual State Valuations for 1933 is \$196,183,633. Estimating a shrinkage to \$187,500,000 because of tax delinquencies, at tax rate of 9 cents gives above amount)

- 2. Tuition by non-Nevadans 27,000.00
(Estimate 90 per semester for 4 semesters at \$75 each)

- 3. Fees 49,000.00
(Estimated at \$12,250 per semester, 4 semesters actual average receipt last 3 semesters was \$13,115.43 per semester)

- 4. Dormitory Income
 - a. Estimate 70 women per semester at \$72 each per year gives, for 2 years 10,080.00
 - b. Estimate 70 men per semester at \$78.50 each year gives, for 2 years 10,990.00

- 5. University Contingent Fund, 2-year receipts 4,125.00
(Actual receipts for year ending June 30, 1932 was \$2,064.97)

GRAND TOTAL ESTIMATED RECEIPTS AVAILABLE DURING 1933 AND 1934 TO MEET ABOVE GENERAL AND DEPARTMENTAL EXPENSES \$438,695.00

This leaves an apparent balance for 1933-34 of \$ 596.62
(note: actually 596.52)

DETAILS OF APPLICATION OF SALARY CUTS

Number of Salaries	Class of Salary	Total Salaries Each Class	Percentage Reduction	Total Amount Reduc/Year
38	\$1500 & -	\$42,210	0	0
38	\$1500-\$3000	\$89,670 (omit W)	5	\$ 4,483.50
22	\$3000-\$4500	\$80,400	7 1/2	\$ 6,030.00
5	\$4500-\$6000	\$25,200	10	\$ 2,520.00
Reduce President from \$12,000 to \$8,500				\$ 3,500.00
Total for One Year				\$16,533.50

Total reduction for 18 months \$24,800.25

Less reduction for Mackay School and State Bureau Mines salaries included above, which reductions credit respectively to Mackay funds and to State Mines Bureau \$ 3,105.00

Net total of salaries reductions to be deducted
 from total estimated expenses General and Depart-
 mental \$21,695.25

List of additions which should be made to I - Summary of General
 and Departmental Expenditures for U. of N. in 1933 and 1934 if
 the University were restored to a normal budget:

1. Two Summer Sessions	\$ 4,000.00
2. Restoration of Salaries	\$ 21,695.25
3. Return of Staff Members on Leave	\$ 6,600.00
4. Restoration of Departmental Personnel	\$ 14,600.00
5. Repairs and Improvements, Buildings and Grounds	\$ 17,500.00
6. Temporary Help, Equipment, Supplies and Furnishings, Buildings and Grounds	\$ 7,250.00
7. Library Books and Added Help	\$ 11,500.00
8. Departmental Equipment, Replacement and Repairs	\$ 20,000.00
Total	\$103,145.25

Note: The above is a conservative estimate of the added funds
 needed to operate a University of Nevada for 1933-34 on a con-
 servative running basis instead of upon the rigorous retrench-
 ment basis covered in the estimated expenditures given in Table
 I. The added total of \$103,145.25 does not include any net in-
 creases in staff beyond the staff before the retrenchment of the
 last 2 years nor does it include any increase in salary standards
 above those in effect prior to the last 2 years of retrenchment.
 It should be noted, too, that, with salaries restored, the aver-
 age salaries for the respective professional ranks in this Uni-
 versity of Nevada are approximately 20% lower than the average
 salaries paid for the same professional ranks in 70 publicly
 supported Colleges and Universities of the United States. (See
 page 77, Vol. 5)

Summary estimate of some other sources of probable income or
 savings affecting the University during 1933-34 Biennium. Such
 extra receipts will safely cover losses through variations from
 the estimates as given and will take up the approximate \$6000
 the University is in arrears at the end of the first quarter of
 the fiscal biennium ending June 30, 1934.

1. SAVINGS THROUGH FURTHER STAFF READJUSTMENTS, \$3,000 to \$6,000
 Such savings are appreciable each biennium - actually above
 \$12,000 in Biennium 1931-32 due to 3 deaths and several res-
 ignations and absence leaves.

2. PAYMENT DELINQUENT TAXES - Such delinquencies on approximately \$9,000,000 of State property 1932 and in budget above an estimate of over \$8,000,000 more for 1933. On this total of \$17,000,000 of delinquents in just these 2 years the University would be due to receive ultimately \$15,300 @ 9 cents. The delinquent taxes must be paid some time and probably during 1933-34 will come in \$5,000 to \$10,000.
3. ALL ESTIMATES OF RECEIPTS ABOVE ARE VERY CONSERVATIVE AND ONE OR MORE OF RECEIPT ITEMS 1, 2, 3 AND 4 may yeild appreciably more than estimated. For example, if delinquents should leave 1933 net State valuation \$190,000,000 instead of \$187,000,000 as estimated, then U. would receive \$2250 more in 1 year of \$4500 more in 2 years. Again, if an average of 100 tuition payers per semester instead of estimated 90, then in 2 years would receive \$3,000 more: \$1,500 to \$5,000.
4. POSSIBLE RECEIPTS FROM RENTAL STOCK FARM, \$1,000 TO \$2,500.

B. PUBLIC SERVICE BUDGET UNIVERSITY OF NEVADA FOR 2 YEARS 1933-1934:

I. EXPENDITURES

1. Agricultural Experiment Station	\$ 4,600.00
2. Agricultural Extension Service	15,500.00
3. Good and Drugs, etc. Net Total	16,616.25
4. State Hygienic Laboratory, Net Total	9,898.50
5. State Analytical Mining Laboratory	12,929.50
6. State Veterinary Control Service	15,465.00
Total Estimated Expenditures	\$75,008.25*

* Actually 75,009.25

II. RECEIPTS

To cover above, the University is due to receive 2 cents tax levy on same estimated \$187,500,000 as used in Table A - II, in 2 years giving \$75,000.00

Dr. Olmsted moved that the Board of Regents approve the budget for general and Departmental and public service items as proposed by President Clark, including the salary cut arrangement, which is to be generalized throughout the University payroll in all Departments and Divisions. Vote:

Judge Brown	Aye
Mr. Williams	Aye
Mr. Ross	Aye

President Clark presented the following 3 items of program to present to the forthcoming Legislature for the consideration of the Board of Regents:

1. Ask for legislation authorizing the Regents to add to the present list of University fees a general fee to be known as a Registration and Incidental fee to be paid by all students provided that such fee shall not exceed \$30 per semester.
2. Ask for legislation authorizing the transfer from the University's accumulated Permanent Construction Fund to the University's General Fund for operating expenses of the sum of \$50,000 to offset in part the University losses during the past 2 years and during the coming 2 years due to decreased Nevada State property valuations, increased tax delinquencies and decreased income from non-resident tuition.
3. Ask for legislative authority permitting the Regents to draw on the University's accumulated Permanent Construction Fund for the purchase of additional land adjacent to the University Campus.

Regent Ross suggested that the money in the Permanent Construction Fund should be invested and that if the State Board of Examiners should not themselves do this, that the Regents be permitted to take up some of the bonds outstanding on Campus buildings at the present time. At any rate, the Fund should be invested and thus accumulate a little more. All present heartily agreed with Mr. Ross.

With respect to the above items of program, the Board decided to take these under advisement.

Adjourned with understanding that the next meeting would be held at 10 o'clock on Saturday, January 7, 1933.

George S. Brown
Chairman

Carolyn M. Beckwith
Secretary